



KAMLOOPS SYMPHONY

EXECUTIVE DIRECTOR – KAMLOOPS SYMPHONY SOCIETY

KAMLOOPS SYMPHONY SOCIETY invites applications for the full-time position of **Executive Director** with the Kamloops Symphony Orchestra. The Kamloops Symphony Orchestra is recognized as the province's leading regional orchestra. Our Music Director, Dina Gilbert, is heralded as one of the leading Canadian conductors of her generation. The Orchestra presents a full series of concerts in Kamloops and Salmon Arm, a chamber music series in Kamloops, and hosts educational programs.

An important mandate of the society is to provide educational opportunities for the citizens of Kamloops. Since 2002, the Kamloops Symphony Music School has been providing private and group lessons including student recitals to all levels and ages.

This ED position is based out of Kamloops, BC, which is located in the Thompson-Nicola area of the interior of the province. The region offers a relaxed lifestyle with a warm climate and over 2,000 hours of sunshine annually. The unique mix of desert plateaus, lush river valleys, pine forests, lakes and snow-capped mountains provide unlimited opportunities for outdoor recreational pursuits.

Kamloops also offers excellent health care, schools, affordable housing, safe neighbourhoods and a vibrant and thriving arts community including the theatre, art gallery etc.

In addition, it is home to the Thompson Rivers University. Today, over 25,000 TRU students from Canada and 90 countries study on campus and online.

MAIN RESPONSIBILITIES:

- Reports directly to the Board of Directors, the Executive Director is responsible for advancing the mission of the Kamloops Symphony.
- Works closely and collaboratively with the Music Director as a team to achieve the KSO mission.

- Maintaining successful relationships while working in collaboration with foundations, government agencies, corporations, individual donors and stakeholders.
- Responsible for events production, outreach and community engagement.
- Responsible for marketing and Public relations.
- Implements policies within the Kamloops Symphony Society.
- Responsible for financial management.

QUALIFICATIONS and CANDIDATE PROFILE:

- 3+ years related experience in a not-for-profit arts management, cultural sector or equivalent.
- A Diploma or Certificate in Arts Administration/Management is preferred.
- Previous experience working with professional musicians in a collective bargaining environment and leading negotiations for both union and non-union agreements.
- Excellent written and verbal communications skills.
- Ability to prioritize multiple deadlines.
- Ability to work effectively under pressure, and able to delegate responsibilities.
- Previous supervisory experience required.
- Excellent grantsmanship, and entrepreneurial fundraising ability.

Due to nature of the job, this position requires flexible, irregular working schedule including weekends and evenings. Comprehensive compensation includes benefits and is commensurate with qualifications and experience.

Please forward your resume and letter of interest to:
President@kamloopssymphony.com

Closing date: February 22, 2019 at 5:00 pm (PST).

The Kamloops Symphony Orchestra thanks all applicants for their interest; however, only those under consideration will be contacted.